

## **CITY OF HOOPESTON PAINT PROGRAM GUIDELINES**

The City of Hoopeston realizes the value in encouraging residents to help keep Hoopeston an attractive place to live. In an effort to promote beautification of residential neighborhoods, the City has established a Paint Program for residential property owners.

This program offers reimbursement of paint costs to residents who wish to paint the exterior of their homes or accessory structures (sheds, storage units, or garages). Reimbursement will be granted for exterior paint only. Paint Program participants must purchase paint in Hoopeston. Participants will receive reimbursement of **50 percent** of total paint costs. However, the maximum reimbursement amount is \$250. Paint is available in Hoopeston at *Olympic Hardware* located at 516 North Dixie Highway or at *Pamida* located at 1020 West Chestnut. Residences with the greatest improvement needs will be considered first.

Reimbursement will occur upon the completion of the project and submission of all receipts to the City of Hoopeston. All Hoopeston homeowners and renters (with landlords' consent) are eligible to apply for assistance. The City has allocated \$2,000 to be used this fiscal year and must approve any additional allocations in the future. The City has a right to cancel the program at any time, prior to grant approval and without notice, if sufficient funds are determined unavailable. All funded projects for this fiscal year must be completed by October 1<sup>st</sup> 2008 to receive reimbursement.

### **How do I qualify?**

The property owner must be at least 18 years of age.

The structure must be a residential structure located within the municipal boundaries of the City of Hoopeston. The structure must be in need of exterior improvements.

### **May I choose the paint color?**

Property owners wishing to participate in the program will be asked to submit paint samples to be reviewed and approved by City Staff.

### **How do I apply?**

Interested individuals should contact the City to receive and complete an application form. City Staff will review the application for completion and to ensure program compliance. Submitted applications will be reviewed on a first-come, first-served basis and continue until all funding has been used. Applicants will be notified of approval or denial within 3 weeks of receipt of completed application. After the funding has been used, a waiting list will be established for the next funding cycle. Participants must provide all receipts and the project must be completed before any costs are reimbursed.

**City of Hoopeston Paint Program  
Application – PAGE 1**

**Name of Applicant:** \_\_\_\_\_

**Address of Property:** \_\_\_\_\_

**Property Identification Number (PIN):** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Applicant is:** \_\_\_ Property Owner \_\_\_ Tenant \_\_\_ Other (\_\_\_\_\_)

**When does your lease expire? (if applicable):** \_\_\_\_\_

**Length of time at present address:** \_\_\_\_\_

**Property Owner's Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
(If different from Applicant)

*Note: If the applicant is not the property owner, please have the owner or an authorized representative complete the owner's consent form and attach to this application.*

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**Proposed Paint Project:**

Please describe the proposed project, including estimated timeframe, who will be doing the work, and paint color(s). Include two color photographs (a front view and a back view) showing the existing building conditions.

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**City of Hoopeston Paint Program  
Application – PAGE 2**

**What do you estimate all expenses for paint to be?**

\_\_\_\_\_

**How were these estimated costs determined?**

\_\_\_\_\_

The City of Hoopeston expressly reserves the right to reject any or all applicants or to request more information from any and/or all applicants. In addition, the City of Hoopeston reserves the right to cancel the program at any time, prior to grant approval and without notice, if sufficient funds are determined unavailable by the City of Hoopeston. The applicant hereby waives any and all liability, damages, injuries, recoveries, awards, punitive damages, attorneys' fees or any other compensation from the City of Hoopeston for any injury, damage, destruction, discoloration, deterioration, loss in value or the like to person or property caused by or related to this program.

**Applicant Signature:**

\_\_\_\_\_

**Date of Application:** \_\_\_\_\_

**\*\*For City Use Only\*\***

Date Received: \_\_\_\_\_

**Application Items Checklist:**

- Completed application form - yes \_\_\_\_\_
- Two color photographs of the structure(s) to be painted - yes \_\_\_\_\_
- Complete address and PIN, and a copy of the last paid real estate tax statement(s) applicable thereto - yes \_\_\_\_\_
- Proof of property ownership (e.g. deed, title search, etc.) or written owner's consent and appropriate proof of that owner's ownership, if applicable - yes \_\_\_\_\_
- Paint color(s) \_\_\_\_\_ yes \_\_\_\_\_
- City staff approval to proceed with project: \_\_\_\_\_

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Upon Project Completion

Inspection done by: \_\_\_\_\_ Date: \_\_\_\_\_

Receipts received by: \_\_\_\_\_ Amount Reimbursed: \_\_\_\_\_

## Hoopeston Paint Program – Owner Consent Form

DATE: \_\_\_\_\_

### OWNER'S CONTACT INFORMATION:

\_\_\_\_\_  
NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY STATE ZIP

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
(City Staff Member)

City of Hoopeston  
Community and Economic Development  
301 West Main Street  
Hoopeston, IL 60942

\_\_\_\_\_  
Dear \_\_\_\_\_ (City Staff Member),

I, \_\_\_\_\_, am the sole owner of the property located at  
\_\_\_\_\_, in the City of Hoopeston. Currently,  
\_\_\_\_\_ leases or rents this property from me.

I am aware that \_\_\_\_\_ plans to participate in the City of Hoopeston Paint Program. I fully support his/her efforts to improve the appearance of my residential structure(s). Furthermore, I agree to participate in any necessary procedures in order to receive financial assistance by the City of Hoopeston for the repainting of my residential property. I hereby consent to the tenant mentioned above participating in this program and receiving the entire reimbursement from the City.

Sincerely,

\_\_\_\_\_  
Property Owner or Authorized Representative

\_\_\_\_\_  
Authorized Representative  
Relationship to Property Owner (If  
Applicable)